

CIDL

CLARKSTON INDEPENDENCE
DISTRICT LIBRARY

Innovate. Enrich. Educate.

t 248.625.2212
f 248.625.8852
6495 Clarkston Road
Clarkston, MI 48346

Request for Proposal for Roof Top Units

Clarkston Independence District Library

6495 Clarkston Road
Clarkston, MI 48346
248.625.2212

Library Hours:

Monday-Thursday: 10am-9pm

Friday & Saturday: 10am-6pm

Sunday: 1pm-6pm

(Closed Summer Sundays from June 12 – Labor Day)

RFP SUBMISSION DEADLINE: **March 31st, 2025**

Proposals will be reviewed and contract will be awarded at the Library Board meeting on April 14th, 2025.

Proposals are to be submitted to:

Arlene Weber
Facilities Coordinator
6495 Clarkston Road
Clarkston, MI 48346
weberarl@cidlibrary.org
248.625.2212

Project Description:

- Provide and install (4) new Trane HVAC Rooftop.
- Remove (4) existing rooftop units.
- Disconnect gas, electrical, controls.
- Provide crane to remove and set new rooftop unit.
- Dispose of old units properly.

Contact Person for Work:

Arlene Weber, the Facilities Coordinator of the Clarkston Independence District Library, will work with the contractor providing necessary background information about the library. Work schedule will be coordinated with the library's Facilities Coordinator.

CIDL

CLARKSTON INDEPENDENCE
DISTRICT LIBRARY

Innovate. Enrich. Educate.

t 248.625.2212

f 248.625.8852

6495 Clarkston Road
Clarkston, MI 48346

Proposals should include:

1. Description of the work to be done as outlined above.
2. A proposed timeline for each part.
3. A list of clients with telephone contacts for whom the proposer has performed services similar to those described in this request.
4. Fees detailed separately.
5. The proposer shall purchase and maintain Workers Compensation Insurance, General Liability Insurance (\$1,000,000.00 minimum) and Contractual Insurance and include certificates or proof of purchase. Valid Insurance Certificates must be provided by the winning contractor before any work is performed on the premises.
6. Other relevant information in view of the project description that the proposer deems suitable.

Selection Criteria will include:

- Experience and technical skill of the firm.
- Overall work plan that reasonably coincides with the requests in this proposal.
- References
- Fees

Limitations:

This request for proposal does not commit the Clarkston Independence District Library to award a contract, to pay any costs incurred in the preparation of a quotation to this request or to procure or contract for services. All proposals submitted in response to this request for proposal become the property of the Clarkston Independence District Library. The Clarkston Independence District Library reserves the right to accept or reject any or all quotations received as a result of this request, to negotiate with qualified proposers, or to cancel in part or in its entirety the request for proposal, if it is in the best interest of the Library.