

CIDL

CLARKSTON INDEPENDENCE
DISTRICT LIBRARY

Innovate. Enrich. Educate.

t 248.625.2212

f 248.625.8852

6495 Clarkston Road
Clarkston, MI 48346

Part-time Makerspace and Technology Assistant

The Clarkston Independence District Library seeks a tech-savvy individual to assist with Library programs, maintain maker equipment, assist patrons, and contribute to a collaborative team environment in our Adult Department.

Wage: \$15.00-\$18.00 per hour depending on qualifications and experience

Hours: 10-12 hours per week to start, with the possibility of more in the future

General

- Assist with high tech craft programs & program prep
- Assists in the daily operation of tech toys, including general maintenance
- Creation or organization of some basic instructions for each tool / toy
- Ability to explain processes with patience and professionalism
- Leading programs or small group instruction

Duties and Responsibilities include, but are not limited to:

- Respond to any inquiries and questions about the Tech Toys and their functions.
- Be able to slice patron requests for prints, and set up invoices for patrons.
- Be able to import gcode files to our 3D Printers over our network.
- Be able to assist patrons with the Digitization Kit by appointment.
- Conduct appointments with patrons as assigned

Qualifications:

- Ability to operate a variety of library equipment including a computer, fax and copy machine
- Demonstrate aptitude with 3D printing technology, concepts, materials, and best practices
- Experience with Windows, Mac, Android, and IOS operating systems and software
- Demonstrated skill with technology, art, crafts, engineering, science, and design
- Willingness to learn and seek out answers.
- Age 18+
- Ability to schedule a variety of shifts including some evenings and weekends
- Work within a collaborative environment
- Other duties as assigned

Reports to: Innovations Librarian