

Part-time Children's Librarian

The Clarkston Independence District Library seeks an enthusiastic, organized individual to join a positive, team-oriented work environment.

Salary: \$21.00-\$27.00 per hour (depending on qualifications)

Hours: 15-27.5 hours per week; **weekends and some evenings required**

Primary job duties:

Duties include, but are not limited to:

- Plans and conducts a variety of programs and activities geared toward children from birth to age 18 including summer reading programs, outreach events (off-site and in-house), and school field trips
- Provides direct assistance to patrons at the Information Desk, regarding use of library material, equipment, and services
- Collection development
- Promotion of collections through creation of displays
- Attends and participates in staff meetings, committees, and discussions; acts as a positive force on the Youth team
- Perform other library duties as assigned

Qualifications:

- Master's degree in Library and Information Science or significant completion thereof
- Professional and enthusiastic attitude towards providing public library service to patrons of all ages
- Experience working with children ages 0-18
- A desire to serve the public in a positive manner
- Familiarity with popular reading materials and genre collections
- Strong oral and written communication skills
- Ability to establish and maintain effective working relationships
- Familiarity with electronic databases and MeL resources
- Ability to lift, push and/or pull at least 20 pounds
- Flexibility to work varied hours

Reports to: Head of Children's and Teen Services

Send cover letter, resume, and contact information for three references by email to: serafins@cidlibrary.org

Attention: Stacia Serafin, Head of Youth and Teen Services

Clarkston Independence District Library

6495 Clarkston Road, Clarkston, MI 48346

Deadline for applications: 5:00pm – Wednesday, October 25th

An Equal Opportunity Employer