

Notary Public Services

The Clarkston Independence District Library provides Notary Services free of charge to residents. This includes residents of the Charter Township of Independence and the City of the Village of Clarkston. For non-residents, we charge a fee of \$10.

To have a document notarized, the person(s) signing the document must present valid picture ID. The document must be completed in full prior to appearing before the notary and signed in the presence of the notary.

Please note that a notary public shall not certify or notarize that a record is either of the following: an original or a true copy of another record. (see MCL 55.291[1]). This means that we are unable to notarize such items as an I-9 form or certify that a photocopy is an accurate reproduction of an original.

A notary who is not an attorney may not give legal advice. It is the responsibility of the person(s) signing to verify the requirements of the notarization prior to appearing before the notary. In the case of a will, a notary will only notarize if the instructions are clear and a notary certificate is provided.

A notary public may refuse to perform a notarial act (MCL 55.285[8]).

Library Board Approved April 21, 2014