

Patron Eligibility Policy

Residents:

- Resident of the Charter Township of Independence or the City of the Village of Clarkston
- Five years old or above
- Proof of current residency: Driver's license, or Michigan ID with your current address.
- Driver's license or Michigan ID without current address needs one of the following with your name and current address printed together: Voter's registration card, tax receipt for Charter Township of Independence or the City of the Village of Clarkston, lease/rental agreement, utility bill or recent pay stub.
- Children under the age of 14 years must be accompanied by parent or guardian when applying for a library card and parent's ID is used.

Clarkston Schools:

- Children who attend Clarkston Schools are eligible for cards with CIDL, having the same rights as Residents
- Proof of current address and school attendance required
 - Driver's license of student or parent
 - Current school report card, or student ID

Non Residents:

MILibraryCard

- Need Library card from their home library with MILibraryCard sticker attached.
- Library must be on the list of participating libraries
- Proof of residency required – see Proof of Residency (above) for accepted ID.

MeLCat Visiting Patron

- Patrons from libraries that participate in MeLCat Visiting Patron are able to check items out at CIDL.
- Patrons will need to be a patron in good standing at their home library and will need to have their home library card and driver's license to check out materials.
- Material limits are the same as MeLCat ILL – type limits are same as below

TLN (The Library Network)

- All TLN patrons may use the Clarkston Independence District Library (TLN code: IDPN).
- Need Library card from home library and proof of residency – see Proof of Residency (above) for accepted ID.
- Patrons will need to be “in good standing” at their home library. Proof will be required at time of first use and at renewal.

City of Troy

- Patrons of the Library of the City of Troy may use the Clarkston Independence District Library.
- Need Library card from home library and proof of residency – see Proof of Residency (above) for accepted ID.
- Patrons will need to be “in good standing” at their home library. Proof will be required at time of first use and at renewal.

- Patrons will be given the same checkout limits as TLN patrons

Individuals employed in the City of the Village of Clarkston or the Charter Township of Independence

- May obtain a CIDL card with the same privileges as residents which may be good only at CIDL.*
- Two pieces of identification will be required:
 Proof of employment and proof of address.
- Proof of employment will include a pay stub, letter from employer on company letterhead or work ID badge.
- Proof of address required – see Proof of Residency (above) for accepted ID.
- CIDL will honor “Works in” cards issued by Brandon, Orion, Springfield and Waterford.

* Other libraries may choose to honor a “Work in” card issued by CIDL. The card holder should call the library s/he wishes to visit to inquire about that library’s current policies.

Loan Limits:

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| • Resident card/Works in CIDL card: | 60 items |
| • Springfield Township Library Residents: | 10 items |
| • TLN member library residents(Includes Troy): | 20 items |
| • MILibraryCard | 5 books |
| • MeLCat Visiting Patron | MeLCat Limit |

Fines and Fees Policy

- Lost Card Fee: \$1.00 or turn in an old card for a new card.
- Fine Limit: Fines must be under \$10.00 to check out materials.
- Damaged Item: Cost of item & \$2.00 processing fee.

Materials	Loan Limits	Loan Periods	Late Fines
Books	None	3 Weeks	\$.15/day (max \$5)
Lucky Day Books	None	2 Weeks	\$.15/day (max \$5)
Audiobooks	None	3 Weeks	\$.15/day (max \$5)
DVDs New Adult Feature	3 Per Card	3 Days	\$1/day (max \$10)
DVDs Adult Feature/Non-Feature	6 Per Card	1 Week	\$1/day (max \$10)
DVDs Series	6 Per Card	1 Week	\$1/day (max \$10)
DVDs Juvenile	6 Per Card	1 Week	\$1/day (max \$10)
Magazines	None	1 Week	\$.15/day (max \$5)
Media Kits	None	3 Weeks	\$.15/day (max \$5)
Kindles	1 per card	2 Weeks	\$1/day (max \$10)
Music CDs	None	1 Week	\$.15/day (max \$5)
Puppets	2 Per Child	1 Week	\$.15/day (max \$5)

Library Board Approved 2.6.2017